



## How to leave a gift in your will to ELF.

### I already have a will and wish to update it

If you already have an existing will and decide that you would like to leave a gift to ELF, in most cases you can do so by making a simple addition called a codicil. A codicil overwrites existing instructions without the need to revoke or rewrite the whole will document. We have provided a draft codicil, that you can download from our website, to simplify the process.

#### A few simple rules

- Don't try to change or add anything to your current Will by crossing out or writing in new instructions as any changes will not be valid
- You will need to sign and date the Codicil document and have it witnessed by two people (just like your Will)
- If you wish to make other changes at the same time, it may be best to have the Will re-written to include all your changes in a new document
- Keep the Codicil with - but not attached to - your current Will, in a safe place
- Send or give a copy of the Will and Codicil (in a sealed envelope, if you prefer) to your Executor or other trusted friend, with a note indicating where the original is held
- Please do consult with your solicitor or advisor before completing the codicil form